



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
HEADQUARTERS, UNITED STATES ARMY AREA III SUPPORT ACTIVITY
UNIT # 15716
APO AP 96271-5716

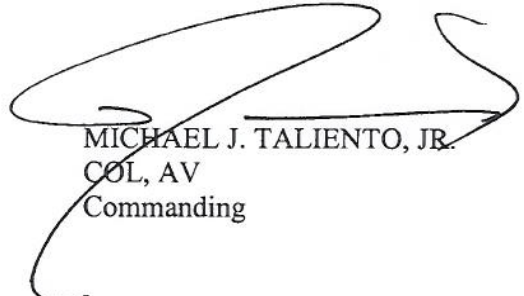
IMKO-ACH-ZA

28 SEP 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Area III Support Activity Policy Memorandum #54, Supervisory Training

1. Training melds human and material resources into capabilities. As commanders/supervisors responsible for civilian employees (Department of the Army Civilians and Korean National Civilians), it is imperative supervisors have a working knowledge of regulations and policies governing our workforce. Equipped with such knowledge, supervisors can develop and sustain the capability to meet our day-to-day mission requirements.
2. Therefore, I expect all military personnel and civilian supervisors to attend supervisory training within 90 days of assuming supervisory duties. This will ensure supervisors are equipped to properly function within applicable regulations and policies governing our workforce.
3. For more information on supervisory training, contact the Area III Civilian Personnel Advisory Center at 753-8762.



MICHAEL J. TALIENTO, JR.
COL, AV
Commanding

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